



Oakfield Primary School



Governors' Annual Report to Parents 2021/2022





**Estyn**
Arolygiaeth Ei Mawrhydi dros Addysg a Hyfforddiant yng Nghymru
Her Majesty's Inspectorate for Education and Training in Wales

Cydnabod rhagoriaeth mewn addysg a hyfforddiant

Yn y flwyddyn academaidd 2019-2020, cyflawnodd

OAKFIELD PRIMARY SCHOOL
farn arolygu gyffredinol

rhagorol

ar gyfer:

- Lles ac agweddau at ddysgu
- Gofal, cymorth ac arweiniad
- Arweinyddiaeth a rheolaeth

Recognising excellence in education and training

In the academic year 2019-2020

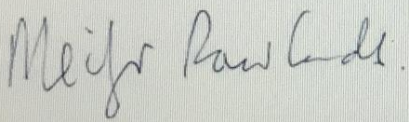
OAKFIELD PRIMARY SCHOOL

achieved an overall inspection judgement of

excellent

for:

- Wellbeing and attitudes to learning
- Care, support and guidance
- Leadership and management


Meilir Rowlands
Prif Arolygydd Ei Mawrhydi
Her Majesty's Chief Inspector

**Cydnabod Rhagoriaeth**
Recognising Excellence

Full Report

https://www.estyn.gov.wales/system/files/2020-08/Oakfield%2520Primary%2520School_0.pdf





A message from our Chair of Governors

Dear Parents/Carers,

I write to everyone on behalf of the full governing body of the school. It has been another extremely challenging year with regard to the pandemic, but we should still take time to consider the significant progress and further improvements that continue to take place in the school environment. It is also important that we continue to celebrate the immense work that everyone involved with the school does to make our school such a welcoming and exciting place to learn. Above all, it has been a privilege to see a 'return to normal' following Covid-19.

This year's annual report focuses on the activity and life of the school over the last academic year. We aim to make our report as detailed as possible and we hope that you take time to read it and celebrate your children's school and progress. The school's vision statement is 'Opportunity to Achieve' and the Governing Body is extremely proud to play such an active role in the life of Oakfield Primary School and its wider community. We are also proud to support the school aims in developing the whole child by encouraging each pupil to attain his/her full potential educationally, socially, and emotionally.

The school is ready for the implementation of the New Curriculum for Wales, Additional Learning Needs (ALN) bill and other initiatives and strategies. With the support and commitment of families, we know that we will see further positive improvements as we strive for continued excellence.

Our most recent Estyn inspection demonstrates this as we were recognised as an 'excellent' school. Change remains at the forefront of our thinking as we continue to consider the implementation of the New Curriculum for Wales and in how we plan for it in our own exciting and innovative fashion. The improvement planning for next year will focus also on the new Additional Learning Needs (ALN) Bill as we continue to support the needs of every child as an individual.

I know that our wonderful PTA will be keen to see restrictions lifted as soon as possible, so that they can continue to build on the fantastic work that they regularly participate in, in order to make Oakfield stand out from the crowd in supporting our children and community.

Finally, and on behalf of my colleagues on the governing body, I would like to thank everyone who supports us and makes our school such a wonderful place to learn.

Yours faithfully,

Mrs. Sian Burgess-Hunt

Chairperson of the Governing Body of Oakfield Primary School





Our Mission Statement

‘Opportunity to Achieve’

Our Aims

- To create a welcome, caring environment in which all pupils are happy, self-confident and well-motivated
- To encourage our children to take pride in themselves, their school and their environment.
- To help our children develop lively and enquiring minds’ assuring them at all times equality of opportunity so that they may achieve their full potential.
- To encourage positive attitudes and good working relationships between all members of the school community.
- To provide access to a curriculum, relevant to the particular needs of children of all abilities and backgrounds, within a stimulating, enriching environment.
- To maintain and develop our partnership with parents and the local community.





Introduction

Oakfield Primary School is in St. Mellons on the outskirts of Cardiff. Nearly all pupils live locally. The school provides education for pupils between three and 11 years of age. 491 pupils are on roll in the school.

The proportion of pupils who are eligible to receive free school meals has fallen over recent years and currently stands at a three year average of 51.1%. This is above local and national averages. A few pupils are 'looked after' by the local authority and around 28% of pupils have additional learning needs and a very few pupils have a statement of special educational need.

Most pupils speak English at home. Around 22% of pupils come from minority ethnic backgrounds and about half of these pupils receive support for English as an additional language. No pupil speaks Welsh as a first language.

The school has continued supporting a pre-school children's facility, which provides regular sessions for parents and pre-school children in the locality.

The individual school budget per pupil for Oakfield Primary School 2021 was £4234 and the pupil:teacher ratio was 20.5 to each pupil.

2019 attendance levels were around 94.5% and this is the last formal figure that the school has (due to the Pandemic).

The support category for the school was green when referencing former categorisation

[Oakfield Primary School \(gov.wales\)](https://www.gov.uk/school-performance-tables)





Governing Body

The full Governing Body ordinarily meets once a term. The finance and buildings committee, along with the curriculum and staffing committee, also meet once per term prior to the full governing body meetings.

The meetings are always well attended. Each governor has a particular responsibility for a specific year group and/or other areas of responsibility.

Chairperson: Mrs. Sian Burgess-Hunt, c/o Oakfield Primary School, Ferntree Drive, St.Mellons, Cardiff. CF3 0AA

Clerk: Mrs. Faith Cassilano, c/o Oakfield Primary School, Ferntree Drive, St.Mellons, Cardiff, CF3 0AA

School Contacts: oakfieldprm@cardiff.gov.uk 02920 799396

Oakfield Governing Body Committee Structure & Membership 2021/2022 (end term date in brackets)

Staff Dismissal & Discipline Committee

Cllr. Joel Williams – LA (Chair) (29.6.25)
Mrs. Joanne Gordon-Smith - LA (25.6.23)
Mrs. Donna Thomas – Community (06.11.24)

Reserve

Mrs. Kate Evelyn – Parent (10.5.25)

Staff Disciplinary & Dismissal (Appeals) Committee

Mrs. Suzanne Williams - Community (Chair) (18.11.22)
Mrs. Carolyn Harris – Community (06.11.24)
Mr. Steve Todd – Community (12.3.22)

Reserve

Mrs. Kate Evelyn - Parent

Pupil Discipline and Exclusion Committee

Mrs. Suzanne Williams - Community
Mr. Steve Todd - Community
Cllr. Joel Williams - LA

Reserve/s

Mrs. Emertha Uwanyirigira - Parent (4.10.24)
Mrs. Joanne Gordon-Smith – LA

Performance Management

Mrs. Sian Burgess-Hunt - LA (30.4.25)
Mrs. Suzanne Williams - Community
Cllr. Joel Williams - LA

Curriculum and Staffing/Pay

Mrs. Joanne Gordon-Smith – LA (Chair)
Mrs. Emertha Uwanyirigira - Parent (Vice Chair)
Mrs. Sian Burgess-Hunt – LA
Mrs. Kate Evelyn - Parent
Mr. David Harris – HT
Vacancy – Parent
Mrs. Carolyn Harris - Community
Mrs. O Prewett-Evans - Teacher (30.9.24)

Finance and Buildings

Cllr. Joel Williams – LA (Chair)
Mrs. Suzanne Williams - Community (Vice Chair)
Mrs. Sian Burgess-Hunt – LA
Mrs. Karen Arkle - Parent (24.1.24)
Mr. Steven Todd - Community
Mr. David Harris – HT
Mrs. Donna Thomas – Community
Mr. A Williams – Non-Teaching (30.9.24)

Complaints

Cllr. Joel Williams – LA (Chair)
Mrs. Emertha Uwanyirigira - Parent
Mrs. Joanne Gordon-Smith - LA

Reserve

Mrs. Suzanne Williams - Community

Link Governors

CP & Safeguarding – Cllr. J Williams
LAC – Mrs. Emertha Uwanyirigira
ALN – Mrs. O Prewett-Evans
Attendance – Mrs. S Burgess-Hunt
H&S – Mrs. Sian Burgess-Hunt
Whistleblowing – Cllr. J Williams

Staff Resolution/Grievance Committee

Cllr. Joel Williams – LA (Chair)
Mrs. Joanne Gordon-Smith - LA
Mrs. Donna Thomas – Community

Reserve

Mrs. Kate Evelyn – Parent

Staff Resolution/Grievance (Appeals) Committee

Mrs. Suzanne Williams - Community (Chair)
Mrs. Carolyn Harris – Community
Mr. Steve Todd – Community

Reserve

Mrs. Kate Evelyn - Parent

Subject Link Governors

English	Parent, SBH, Non-Teach
Mathematics	SW, Parent, Teacher
Science	JGS, KA
IT	JW, SBH
Welsh	Teach, SBH
Attendance	SBH
Pupil Voice	JW

Governor Vacancies:

One parent governor position





School Uniform

Our uniform gives us a real sense of identify in the community. It is very important to us. Please remember that all children will be required to wear uniform every day, including school trips, unless you are otherwise notified.

Our new supplier makes it easier for parents/carers, so you can now make an order in the following ways:-

- Using an order form available from school
- Purchasing directly from the shop
- Ordering online
- Ordering by telephone

This also means that orders can be made out of school hours and in the holidays making it easier for everybody.

Order from

YC Sports
86-90 Crwys Road
Cathays
Cardiff
CF24 4NP

or

Direct
from school

or

www.ycsports.com

02920 237968

If ordering online, just go to the 'Schoolwear' tab then click on 'My School'. Then just scroll down to 'Oakfield' to view the range of items of uniform that YC Sports can provide. Look out for the new Gymsacks containing shorts & a T-shirt in house colours.

All children in Years 5 and 6 (upper school) are able to purchase a black polo shirt and red hooded top.

This is the upper school uniform



Year 5 and year 6 only

Hoodies and black polo shirts

Although the school uses YC Sports as a supplier of uniform, the school encourages families to source the correct uniform from any supplier or retailer.





Pupil Numbers End 2020

End of academic year 2021 pupil numbers

Pupil numbers for each class broken down into boys and girls

Reg Group	Total	Boys	Girls
AM M	21	11	10
PM M	17	12	5
AM W	20	12	8
PM W	18	11	7
RHW	26	14	12
RR	25	15	10
1H	27	12	15
1D	28	9	19
2H	22	14	8
2TH	22	12	10
3J	29	13	16
3F	28	15	13
4D	26	11	15
4H	26	15	11
5M	29	12	17
5BK	27	12	15
6K	29	12	17
6P	30	13	17
Total	450	225	225

Details of transfer to High School

Yr 6 to Yr 7 2020/21

EHS – 40
St. Illtyds – 13
Newport – 1
Corpus Christie – 1
Llanishen HS – 1
Woodlands HS – 1
Cardiff HS – 1
Willows HS – 1





End of Key Stage Assessments

Foundation Phase 2019/2020

Last figures available due to Covid

Foundation Phase Indicator (FPOI) 2020

Pupils who attain at least an outcome 5 in each of Mathematical Development, Language, Literacy and Communication and PSDWCD qualify for the Foundation Phase Indicator

% of pupils achieving Foundation Phase Outcome Indicator in school = 84.00% (above Wales)

% of pupils achieving Foundation Phase Outcome Indicator in Wales = 80%

COVID

Foundation Phase 2020-2021 55 pupils

Outcome 5

LLC	20 pupils	36.4%
MD	27 pupils	49.1%
PSD	45 pupils	81.9%
FPOi	18 pupils	32.72%

End of Key Stage Assessments

Key Stage 2 2019/2020

Last figures available due to Covid

At the end of Key Stage 2 pupils are expected to achieve an average of Level 4 in the National Curriculum. Level 5 is considered above average. Pupils who achieve level 4 or above in each English, Mathematics and Science qualify for the Core subject indicator

Key Stage Indicator (CSI) 2020

% of pupils achieving the Core Subject Indicator in school = 88.9% (above Wales)

% of pupils achieving the Core Subject Indicator in Wales = 87.8%

COVID

KS2 2021-2022 60 pupils

Level 4

English	45 pupils	75%
Maths	49 pupils	81.7%
Science	45 pupils	75%
CSI	44 pupils	73.33%





Target Setting

Rigorous, transparent and consistent methods of assessment, involving all staff are in place. All staff are aware of the expectations on them in order to raise standards across the school. Teaching staff continue to use progress flightpaths to show the expected end of year outcomes thus allowing staff to set challenging, yet achievable targets.

SMT and all teaching staff clearly understand how results, trends and analysis of data can help inform future support to both learning and teaching and all are pro-active in placing appropriate support for identified pupils in order to raise standards. Rigorous monitoring of planning, books and assessment data by SMT ensures consistency in approach allowing a clear focus on continuity and progression.

Current standards of attainment in all subject areas are very good in relation to pupils' age, ability and personal progress. Data shows that very good value added progress has been made in English, Maths & particularly Science. Value added data for 2018/19 demonstrates that in the vast majority of cases, pupils make at least two sub-levels progress.

Attendance

OUR SCHOOL ATTENDANCE TARGET FOR EVERY CHILD IS 95%

The law states that children should only be absent from school if:

- They are ill or have a medical or dental appointment.
- They are on holiday, with the school's permission. Policy can be found on the school website
- They have a recognised day of religious observance.

Attendance	What Attendance Figures Means For Your Child Over One Full Year	
100%	Excellent	Your child has the best chance of achieving their full potential.
95-99%	Good	Your child has missed up to 2 weeks in a school year.
90-94%	Unsatisfactory	Your child has missed up to 4 weeks in a school year.
85-89%	Poor	Your child has missed up to 5 ½ weeks in a school year.
80-84%	Very Poor	Your child has missed up to 7 ½ weeks in a school year- over half a term.
Below 80%	Extremely Poor	Your child has missed almost a term of school in a school year.

2012 – 2013	91.40%
2013 – 2014	93.50%
2014 – 2015	94.50%
2015 – 2016	94.80%
2016 – 2017	94.80%
2017 – 2018	94.80%
2018 – 2019	94.90%
2019 – 2020	94.50%
2020 – 2021	No recorded figures due to Pandemic



to 6th March (COVID)

School target 95.0%





Additional Learning Needs

The ALN Co-ordinator is Mrs. N Mears.

A copy of the ALN Policy can be seen on request to the Headteacher or ALN Co-ordinator

The following were the main objectives set for SEN (from next year ALN)

- to ensure pupils are functionally literate by participating in Rainbow and Rapid readers
- to monitor books and planning ensuring differentiation, meeting pupils individual needs
- to ensure effective transition to High School
- to sustain Speech and Language Links in Foundation Phase
- to ensure early identification and assessment of pupils Special Educational Needs

ALN Register 2020/2021

Total

Autumn Term	183 pupils
Spring Term	204 pupils
Summer Term	210 pupils

End of Year 2020/2021 Breakdown

SA (class action)	164
SA+	29
SA+ (funded)	13
Statement	15
Total	210

Provision for pupils with ALN is effectively monitored by the Headteacher, Senior Management Team, Governing Body and the ALN Co-ordinator. Parents are active partners with the school in the best interests of their child's education. They are aware of the targets set out in their child's Individual Educational Plan / Individual Behaviour Plan / Pastoral support Plan / Individual Development Plan and take the opportunity to contribute to these.

Pupils are (with support as appropriate) involved in decisions about their learning; and set their own goals and evaluate their progress towards set targets. The school considers itself well prepared for the introduction of the new ALNCo bill. The school liaises effectively with the Local Authority and external agencies when necessary. These include: Pupil Support Service, Early Years Forum, Health Visitors, School Attendance Officers, Educational Welfare Officer, Sure Start, Team Around the Family, Action for Children, Education Psychology, CAMHS, Social Services, Looked After Children Co-ordinator, NCH, Police, BESD, Traveller Education, NSPCC, EMTAS and Outreach from Special Schools.





PTA

No figures for 2020 or 2021 due to Covid. Report from 2019:

The PTA is an extremely pro-active and supportive organisation and meets regularly throughout the year. New members are always welcome.

The PTA organise a wide variety of events including the summer and Christmas fayres, themed discos and other well attended functions. The school is extremely fortunate to have so much support and thanks everyone for their generosity. The help and support of parents and friends is invaluable to us.

PTA Fundraising

Christmas Fayre 2019 – £939.05
Christmas Cards 2019 - £760.00
Gifts For Parents 2019 - £229.17
Summer Fayre 2020 – Cancelled – COVID
Summer Fayre 2021 – Cancelled - COVID

Parental Involvement

Meetings were held during October 2019 and March 2020. There are two evenings during each academic year and all parents are encouraged to speak with staff regularly and as required if they have specific requirement. A third, and optional, open evening is held in July for parents to talk through end of year reports and plan follow up actions resulting from this meeting. The final meeting of the year was by prior arrangement and by phone. During COVID lockdown, each family was contacted at least each fortnight, with some families receiving additional support on a weekly basis. Parents' evenings during the 20/21 academic year were conducted by phone.

A meeting for new and prospective families of Reception aged children is held in June/July and this was conducted on our return to school in September 2020. Prior to this, extensive home packs were sent home to support families in their preparation for the new school year. Further meetings for the new intake of nursery children are held each term. These are usually followed up with induction sessions and it is hoped that these will re-start with our new cohorts next year. These meetings, along with other events such as our, Little People wrap around care and Year 1 writing workshops, give the opportunity for parents to meet the teachers who will have the most immediate contact with the children and to receive useful information about the school.

COVID has had a significant impact on what the school has been able to offer its families with all contact ceased from 23.3.2020 to summer term 2021. The school expects that it will be in a position to reintroduce the PTA and other events when restrictions are lifted.





Learning @ Home

The school has provided an extensive range of work for lockdown. This work has been coupled with regular well-being checkins to ensure all pupils are safe and accessing learning at the appropriate levels

<https://www.oakfieldprimary.com/home-learning-nursery-to-year-6-1/>

This blended learning model has allowed pupils from nursery to year 6 to participate in learning activities whilst at home. Staff at school also assisted in leading a Hub provision for the children of key workers during lockdown.

Purple Mash

Purple Mash is an award winning site filled with hundreds of fun education activities in the form of projects, games, apps and tools. We have invested in Purple Maths, so it can now be accessed by all of our children ... **at home**. Just visit:-

www.purplemash.co.uk

Once on the website, just LOGIN and click on MY SCHOOL. On the drop down menus enter:-

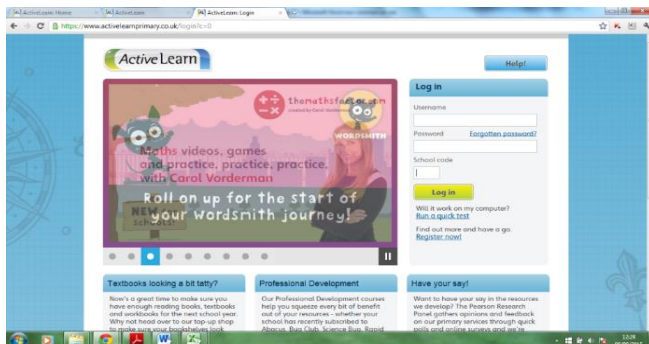
Local Authority
School

Cardiff
Oakfield

Passwords Use your child's year group, e.g. year1 (no capital letters & no spaces) and then enter the same class name as the password e.g. **year1**

Active Learn

To access the website to www.activelearnprimary.co.uk You will see this page. The log in details are as follows:



Username: first four letters of first name and first four of last name.

*For example: Billy Davies would be: **billdavi***

*Password: the year group the child is in. For example a child in year 4 would be: **year4***

*School Code: **xgxn***





Pupil Voice – The Oakfield Senedd

Postponed through the Pandemic and restarted Summer 2021 via Zoom

School Council

We are a group of elected children who have a say in how our school runs. We are proud to have been elected by our classmates, so that we can represent all the children. We have just finished putting together ideas for new playground equipment and other things. We meet regularly and also meet with a School Governor. We have a budget and we have asked the children what they would like to make the school a better place. You can see the results on our school playground every play time. When we have new topics we have also asked the teachers to let the children decide on what we learn in classrooms. One good thing this year was working with the Eco-Council when we discussed what we wanted the new classrooms to look like. This gives us a bigger voice in the school.

We are really proud of our school and want it to be the best.

Eco Council

We are also a group of children who have been elected by our classes. We are done lots this year including a 10 day turn down project, arranging Eco-assemblies and making sure that we encourage everyone to re-cycle things. This will involve us in trying to be the school that saves the most electricity in Cardiff over a 10 day period. Our Eco-Code is shared with all of the classes and we also help with assemblies to get the Eco message across to everyone. We have also paid for ADA Recycling to visit our school to make sure everyone understands the importance of not throwing things away. This was from our budget.

Turn off those lights and help us create a great future!

Digital Leaders

We are a group of Y5 children who support other children in all year groups with computing related tasks. We think that we have excellent knowledge of Information Technology (IT) and have so far researched Apps and taught children in Year 1 and Reception classes. We have also helped plan tasks to help with learning in other areas of the school. The group are heavily involved in preparing classes for the implementation of the Digital Competency Framework and we have already worked with other schools on coding and looking at how IT can play a greater role in the world we live in. You will see us regularly sorting the equipment. We have created an E-safety advert and this was shown at the cinema. We have also created an e-prospectus.

We want to help everyone prepare for the technology of the future!

Clwb Cymraeg

We are so lucky to represent our classes around the school and promote the Welsh language inside and outside of our classroom. We help at playtimes and at dinner times. We help arrange our Helpwr Heddiw and meet every week with Miss Kemp and Miss Owen where we sing and dance and celebrate living in Wales. Each year we also go to Manor Adventure as part of our Welsh studies and speak Welsh in a different place to school. D'iawn pawb! We were awarded the school achieve its Bronze award for the Welsh Charter.

We want to help everyone understand the importance of living in Wales and celebrate our history and culture!



School Finance Report 2021/2022

SCHOOLS OUTTURN OF EXPENDITURE

Staffing costs/Costau Staff				
Teaching Costs/Costau Addysgu	1,085,215		1,070,823	
Special Needs Teachers/Athrawon Anghenion Arbennig	0		0	
Teachers for stated pupils/Athrawon ar gyfer disgyblion sy'n destun datganiad	0		0	
Short Term Supply/Llanw Byr Dymor	0		0	
Long Term Supply/Llanw Hir Dymor	39,823		75,416	
Special Needs Support Staff/Staff Cymorth Anghenion Arbennig	104,458		101,865	
Nursery Assts/ Teachers Aides / Adult Helpers/Cynorthwyyr Meithrinfa/ Cymhorthion Athrawon / Cynorthwyyr	319,370		287,427	
Foreign Language Assistants/Cynorthwyyr Ieithoedd Tramor	0		0	
Technicians/Technegwyr	0		0	
Mid Day Supervisors/Gorychwylwyr Canol Dydd	30,337		30,537	
Library Staff / Attend Officer/Staff Llyfrgell / Swyddog Presenoldeb	0		0	
Administrative Staff/Staff Gweinyddol	38,495		40,007	
Non teaching supply costs/Costau llanw staff heb fod yn athrawon	0		0	
Training Costs/Costau hyfforddi	33,014		134,441	
Other Staff Costs/Costau staff eraill	308,497		340,043	
Performance Management/Rheoli Perfformiad	0		0	
Total Staffing Costs/Cyfanswm Costau Staff		1,959,209		2,080,559

Premises Related Costs/Costau Eiddo				
Caretaking Staff/Staff Gofalwyr	14,523		12,877	
Domestic Staff/Staff Domestig	18,936		17,074	
Grounds Staff/Staff y Tir	5,683		4,781	
Cleaning Costs/Costau Glanhau	61,843		61,471	
Energy Costs/Costau Ynni	26,250		20,055	
Rates/Cyfraddau	35,043		35,043	
Repairs and Maintenance/Atgyweiriau a Chynhaliadau	4,471		120,173	
Water/Dŵr	114,362		5,135	
Total Premises Related Costs/Cyfanswm Costau Eiddo		281,111		276,610

Transport Costs/Costau Cludiant				
Pupil Transport Costs/Costau Cludiant Disgyblion	0		0	
Staff Transport Costs/Costau Cludiant Staff	0		0	
Vehicle Costs/Costau Cerbydau	2,650		578	
Total Transport Costs/Cyfanswm Costau Cludiant		2,650		578



Supplies and Services/Cyflenwadau a Gwasanaethau				
Teaching Materials/Adnoddau Addysgu	22,000		21,400	
Equipment, Furniture, Materials & music tuition/Offer, Dodrefn, Deunyddiau a hyfforddiant cerddoriaeth	12,259		9,387	
Library Books & Materials/Llyfrau a Deunyddiau Llyfrgell	0		0	
Catering Costs/Costau Arlwyio	7,000		11,509	
Unallocated / Savings to be found/Arian heb ei ddosbarthu / Cynllion	64,340		0	
Communications Equipment and Services/Offer a Gwasanaethau Cyfathrebu	7,605		19,941	
Consultants Fees/Ffioedd Ymgynghorwyr	0		0	
Examinations Fees/Ffioedd Arholiadau	0		0	
Games & School Activities/Gemau a Gweithgareddau Ysgol	3,500		5,055	
Clerk to Governing Body/Clerc y Corff Llywodraethu	1,618		3,479	
Other office costs/Costau swyddfa eraill	4,610		6,064	
Printing & Stationery/Argraffu a Deunydd Ysgrifennu	8,000		5,127	
Pupil Exclusions/Gwaharddiadau Disgyblion	0		0	
Subsistence and expenses/Cynhaliath a threuliau	0		0	
Total Supplies and Services/Cyfanswm Cyflenwadau a Gwasanaethau		130,932		81,961

Central Services/Gwasanaethau Canolog				
School Meals/Prydau Ysgol	55,010		55,010	
Service Level Agreements/Trefniadau Lefel Gwasanaeth	17,129		17,187	
Total for Central Services/Cyfanswm ar gyfer Gwasanaethau Canolog		72,139		72,197

Income/Incwm				
Additional Central Funding/Nawdd Canolog Ychwanegol	-436,825		-754,114	
Community Education/Addysg Cymunedol	0		0	
Donations/Rhoddion	0		-7,685	
Lettings/Gosodiadau	0		0	
Other Income/Incwm arall	0		-1,300	
Grant Income/Incwm rhent	-14,296		-43,125	
Sales/Gwerthiannau	0		0	
School Meals Recharge/Talu am Brydau Ysgol	0		0	
Training and Tuition Income/Incwm Hyfforddiant	0		-1,337	
Total Income/Cyfanswm Incwm		-451,121		-807,561

Total Net Expenditure/Cyfanswm Gwariant Net		1,994,920		1,704,345
Less Uninvested Balance Brought Forward/Llai'r Balans na fuddsoddiwyd a ddygwyd ymlaen		-204,870		
Less earmarked Rates/Llai'r Cyfraddau a glustnodwyd		-35,042.50		-35,042.50
Contribution to / from balances/Cyfraniad i / o falansys				85,705
Revised Net Expenditure/Gwariant Net Diwygiedig		1,755,008		1,755,008





Enhancing the Curriculum

Autumn Term 2018

Children in Need
Llancaiach Fawr
Anti-Bullying Week
Pandemonium Theatre Co.
Attendance cinema trips
The Pantomime (Aberdare Coliseum)
Rubicon Dance
St. Fagans, Museum of Welsh Life
Cardiff Story Museum
Cardiff Museum
Walks to Tesco
PTA Christmas Fayre
Puppet Show 'Fairy Tales'
Manor Adventure Residential Centre

Spring Term 2019

Rubicon Dance
Tag Rugby
Attendance cinema trips
Techniquet Trip
Storey Arms Residential Centre
Cardiff Bus tour & Museum
Be Bright Day
Carl Gough, Welsh Storyteller
St David's Day
World Book Day
Fair trade Day
Techniquet Trip

Summer Term 2019

Ukele
African Drumming
Rubicon Dance

Postponed due to COVID

Swimming
Cardiff Castle
ADA Recycling workshops
'Give and Gain Day' Staff from Dimensions Cymru
Tag Rugby Festival
Trip to Barry
Cycle Training
Eco/School Council & Digital Leaders trip
Greenmeadow Community Farm, Cwmbran
Attendance cinema trips
Noah's Arc Zoo, Bristol
Summer Fayre
Penarth Pier and Cosmeston Lakes
Mountain View Ranch, Caerphilly
Caerphilly Castle
Oakwood Theme Park
ZooLab
PTA Summer Fayre

Summer Term 2021

Year 1

St Fagans
Tesco
Post Office
Green Meadow Farm
Castel Coch

Year 2

Porthkerry Country Park
Cardiff Castle
Walk around local area
Mountain View Ranch
Tesco

Year 3

St Fagans

Year 4

Rhondda Heritage Park
Cardiff Story Museum

Year 5

National Digital
Exploitation Centre
Football Fiesta
University South Wales
Cinema

Year 6

Oakwood
Storey Arms
Football Fiesta





Lesson Focus Points During the Pandemic

The school continued to provide a full educational experience whilst catching up for lost time. The school day included extensive work with children's health and well-being along with literacy and numeracy tasks. This work was completed through 'themed' approaches.

We also continued to place key staff in areas to support catch up learning and well-being needs. In addition to our class teachers & teaching assistants, we continued to re-deploy our Planning/Preparation/Assessment (PPA) staff to offer additional support groups of learners.

Our lesson focus on:



- Health & well-being: learning will support learners' mental, emotional, physical & social well-being as well as recognising the importance of outdoor learning and play



- Purpose: all learning will have a clear purpose in mind, focused around what is important for learners now and in the longer-term



- Literacy, numeracy and digital competence: learners will have opportunities to develop and apply these skills across the curriculum



- Broad and balanced: learners will have learning experiences which span a broad curriculum and which includes opportunities to develop a breadth of understanding and a range of knowledge and skills



- Progression and assessment: staff will support learners to make meaningful progress throughout this period. Learning will be designed to support increasing depth and sophistication of learning over time. Assessments will be maintained to help learners move to the next steps in their learning



- Partnership with parents, carers & learners: schools will maintain a common understanding and language with parents, carers and learners, this can help underpin learning & support learning experiences.





What reasonable measures did we consider to minimise the risk of exposure to coronavirus?

1. The most effective way to prevent transmission of COVID-19 in schools is to stop infection being brought into the school. Anyone who tests positive for COVID-19 must self-isolate and not attend school. Anyone developing symptoms should also self-isolate immediately and book a test.
2. If a learner, staff or visitor becomes unwell or symptomatic while attending the school, they should leave the school immediately and follow the advice on Test, Trace, Protect (TTP), including self-isolating and arranging a test.
3. Encourage those eligible to take up the offer of two doses of COVID-19 vaccination.
4. Retain attendance records to support TTP contact tracers if needed.
5. Actively encourage staff and parents/carers to report any positive tests to you directly.
6. Encourage learners to maintain physical distance wherever possible.
7. Ensure staff maintain physical distance.
8. Maximise natural or mechanical ventilation (avoiding the use of recirculating fans).
9. Make as much use as possible of the available outdoor space.
10. Encourage all learners and staff to wash their hands regularly.
11. Ensure appropriate cleaning regimes are in place.
12. Using face coverings where advised.
13. Follow the guidance for schools.

- All existing one-way systems remained in place
- School continued to operate staggered lunch and break routines, but within the revised hours.
- Staff from individual classes (class bubbles) were able to move to the other class in the year group. Year groups were known as contact groups and children in contact groups were be able to mix.
- Social distancing was still be required at drop off and collection times.

Welsh Government made announcements on other safety aspects throughout the term.

School updated on these changes when they were confirmed.





Safeguarding

Schools have a duty to safeguard & promote the welfare of pupils under the Education Act 2002. They should create & maintain a safe learning environment for children & young people, & identify where there are child welfare concerns & take action to address them, in partnership with other organisations where appropriate’.

Working Together To Safeguard Children 2010

Oakfield Primary School is committed to ensuring all children are safeguarded and that pupil welfare is paramount. As a consequence, Oakfield Primary School will:

- ❖ Establish and maintain an ethos where children feel secure and are listened to with an open and positive school atmosphere.
- ❖ Ensure that children know that there are adults in school who they can approach if they are worried or in difficulty
- ❖ Include in the curriculum activities and opportunities for PSHE, drugs education and circle time which equip children with the skills they need to stay safe from abuse.
- ❖ Will make any referrals necessary to ensure the wellbeing of a pupil is safeguarded.
- ❖ Ensure that children’s identities and images are protected with regard to published information, particularly on web sites and in the media.
- ❖ Ensure that the school is always a safe environment.



School Security Arrangements

All visitors are to report to the reception area on arrival where they will be issued with a visitors badge. All contractors undertaking any form of work must comply with the policy as set out by Facilities Management and School Organisational Departments within the Local Authority.

The school car park is only for the use of staff and visitors during the school day. The school site has four pedestrian access points. These gates are closed or locked during the school day.

Access to the school is by key fob which is operated on all the majority of external doors. All other doors are locked and monitored.

An emergency evacuation plan is in place.

A comprehensive colour CCTV system is functional and used to maintain safety. This is due for upgrading next year.





Session Times

Times

Nursery Classes

9.00am	11.30am	Morning Nursery
12.45pm	15.15pm	Afternoon Nursery

Reception

8.55am	9.30/9.45/10.15am	First Session
9.30/9.45/10.15am	12.00pm	Second Session
12.00pm	13.15pm	Lunch
13.15pm	14.15/14.30pm	Third Session
14.15/14.30pm	15.15pm	Fourth Session

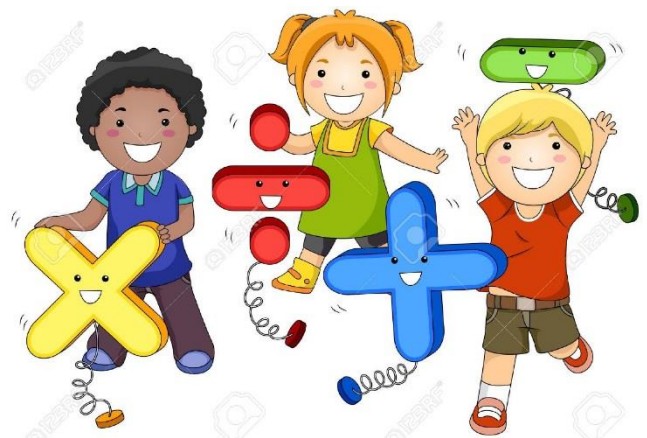
Year 1 & 2

8.55am	10.45am	First Session
10.45am	12.00pm	Second Session
12.00pm	13.15pm	Lunch
13.15pm	14.10pm	Third Session
14.25pm	15.15pm	Fourth Session

Years 3, 4, 5 & 6

8.55am	10.45am	First Session
11.00am	12.15am	Second Session
12.15am	13.00am	Lunch
13.00pm	14.00pm	Third Session
14.15pm	15.15pm	Fourth Session

See the current school prospectus for details of the usual daily timings.



Note: Home learning due to COVID from March 23rd 2020





2020/2021 Staffing

2019/20 staff in brackets

Nursery Mrs N Morgan

Miss J Nation (Mrs. Wheeler – Maternity)

Reception Miss H Walk (New classes)

Miss A Rafferty (New classes)

Year 1 Mrs. J Horwood (Miss Walk)

Miss. K Banner (Miss Rafferty)

Year 2 Mrs. H Thomas/Mrs. R Harris (Miss Banner)

Mr. R Hall (Mrs. Horwood)

Year 3 Mrs. E Fish/Mrs. N Lewis (Mrs. Hoskins)

Mr. S Johnson (Mrs. Thomas/Harris)

Year 4 Mr. C Hiscock (Mrs. Fish/Lewis)

Mr. G Thompson (Mr. Johnson)

Year 5 Mrs. K Ball/Mrs. M Keenan (Mrs. Doyle)

Mr. R Morgan (Mr. Hiscock)

Year 6 Miss O Prewett-Evans (Mr. Morgan)

Mrs. A Doyle (Mrs. Ball/Keenan)

PPA Mrs. J Lovett, Mrs. A Zaman, Mr. R Beaven and
Mrs. Lewis will be teaching in a support capacity across
the school whilst also covering teacher planning,
preparation & assessment (PPA) time.





Equal Opportunities

Race Equality and Equal Opportunities

Oakfield Primary School has an Equalities, Equal Opportunity and Race Equality Policies which are closely followed. The school is committed to working towards race equality, promoting positive approaches to difference and fostering respect for people of all cultural backgrounds. The school values encourage involvement of people from all sections of the local community.

Pupils with Disabilities

Applications from pupils with disabilities to attend Oakfield Primary School are welcomed. As a ground floor site with a ramp, we can accommodate physically disabled pupils. Following comprehensive risk assessments of individual needs we ensure that pupils with disabilities have equal access to the curriculum and we seek guidance and support from outside specialists and agencies as appropriate to ensure this.

The school is opposed to all forms of racial prejudice and discrimination, language or behaviour, which is racist, or potentially damaging to any ethnic or racial group. The school recognises that Welsh society is made up of people from many different racial, cultural, religious and linguistic backgrounds. It is important that all pupils are fully prepared to live in such a diverse society.

Staff work hard to ensure that all pupils have equal access to the curriculum whatever their sex, race, faith, disability or social background. We also endeavour to challenge traditional stereotypes and provide children with positive role models. Any racist incidents are recorded and communicated to the Local Authority in line with Council policy. Any racist incidents are recorded. If a problem did arise then staff would use the Personal and Social Education Curriculum to address it.

Arrangements for Disabled Access (DDA)

Arrangements to suit individual requirements will be made as necessary. These will ensure that disabled pupils will be treated on equal terms with other pupils. Any new works being undertaken in the school will be considerate of the needs of the individual. All facilities to help with improved access to the school will be reviewed as appropriate.

The member of staffs who are the point of contact for parents, staff and pupils with disability concerns or issues are Mr D Harris and Mrs. N Mears.





Focus Areas of Improvement 2020/21

Each academic year the Headteacher and staff produce a School Improvement Plan. This important document represents the vision for improvement in the form of targets and actions which ensures a commitment to raise achievement in all areas of school life. Each year the school focuses on areas of improvement. The priorities for this academic year were:

PRIORITY 1 - Welsh

To continue to improve standards in spoken, written and oral Welsh for all learners.

PRIORITY 2 – Knowing the Individual – ALN & Challenge

To maintain present progress in offering relevant & appropriate challenge for all learners in accordance with new ALN legislation.

PRIORITY 3 – Pupil Voice

To continue to embed & develop the role of 'pupil voice' in all aspects of the lives of all learners.

PRIORITY 4 – New Curriculum

To continue to fully prepare for, and implement, the New Curriculum for Wales.

PRIORITY 5 - Health & Wellbeing

To enable pupils to manage risks, express ideas and emotions, develop and maintain healthy relationships.

To support pupils to take on different roles and responsibilities to become enterprising, creative contributors ready to play a full part in life and work.

PRIORITY 6 – Recovery Curriculum

To support all pupils in their return to school through well-considered systems that support emotional and physical well-being

To support all pupils in 'catching up' with their work, with bespoke strategies over specific timeframes.

SCHOOL TERM DATES ACADEMIC YEAR 2020/21

Autumn Term 2020

Starts:

Tuesday 01/09/2020

Half term:

Monday 26/10/2020 - Friday 30/10/2020

Ends:

Friday 18/12/2020

Spring Term 2021

Starts:

Monday 04/01/2021

Half term: Monday 15/02/2021 - Friday 19/02/2021

Ends:

Friday 26/03/2021

Summer Term 2021

Starts:

Monday 12/04/2021

Half term: Monday 31/05/2021 - Friday 04/06/2021

Ends:

Tuesday 20/07/2021

INSET Days 20/21

Monday 4th January 2021

Tuesday 5th January 2021

Friday 26th March 2021

Monday 7th June 2021

Tuesday 19th July 2021

Monday 20th July 2021





Closing Notes

The Future Continues to be Bright!

A Huge Thank you!

The end of a school year is always a good time to reflect and look forward. This year has again been as challenging as any I have known, but the support and resilience of the staff and school community have continued to be wonderful; demonstrating how lucky we are to be associated with our school. Notwithstanding this, the Governing Body would like to thank all parents/carers, and everyone involved with Oakfield, who continue to support the school in providing the best of starts for each individual child.

Prior to the Pandemic, significant changes were made with on-site provision including the building of new classroom. This has allowed all of our children to have their own learning areas; something that has been pivotal in ensuring the health and safety of our children and staff. Pupil voice also saw a new playground climbing frame installed in the KS2 yard. There are more plans afoot with a roof replacement, an overhaul of the early years outdoor provision, new boiler installation and continued work on the drainage in and around the school.

There continue to be exciting changes and developments ahead of us, so we hope that this report will once again reassure parents that the Governing Body and management of the school have the plans and ambition to build on this year's success and that future pupils will leave as happy and confident individuals who are ready for the challenges that life may present them.

Please watch this space for some exciting developments in 2021/22 by keeping up to date with 'The School App', School newsletters, the School website, Class Dojo and our Twitter feed.

Sincere thanks,

Mrs. Sian Burgess-Hunt

Chairperson of Governors, on behalf of the Governing Body.